



TAWHEED CENTER- STUDENT REGISTRATION FORM

PROGRAM REGISTERING FOR: (PLEASE CHEK ONE)

- MAKTAB (WEEKDAY)
 MAKTAB (WEEKEND)
 SATURDAY SCHOOL
 SUNDAY SCHOOL
 SUMMER PROGRAM
 HIFZ PROGRAM
 OTHER (PLEASE SPECIFY) _____

Student's First Name: _____ Last Name: _____

DOB: _____ Grade/School: _____

Father's Name: _____ Mother's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

(please print legibly as this is the primary form of communication with parents)

Primary Phone: _____ Secondary Phone: _____

Emergency Contact Information:

Name: _____ Phone: _____

Allergies (if any): _____

Physician's Contact Information: _____

Name of Person(s), other than Parents, to whom the Student may be released:

Are Parents members of Tawheed Center? (Y/N): ___ If no, do you want to become member? (Y/N): ___

Is this your first time attending Tawheed Center: (Y/N): ___ If no, how long? ___

Student's Knowledge of Arabic Language (Check One): Fluent Fair Intermediate Poor None

Fee: _____ Amount Paid Today: \$ _____ Amount Due \$ _____

I give permission to Tawheed Center to secure medical and/or emergency surgical treatment for the above-named minor child while in their care.

Signature of Parent or Guardian

Date Signed



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DISCIPLINE POLICY

Please review the following rules and policies with your child and sign at the bottom.

- I. Students are expected to conduct themselves in a proper, responsible, and Islamic manner.
- II. Students are expected to respect all others.
- III. Students are expected to respect all property.
- IV. Students are required to attend at least 75% of the total number of school days in order to graduate.
- V. Students are expected to arrive to class on time.
- VI. Student must report to school prepared with all necessary materials.
- VII. Students must turn in all homework assignments on time. A valid, written excuse from the parents is required if they are unable to do so. Failure to do so will result in the student spending his/her break time completing the assignment and having his/her parents notified.
- VIII. Students are required to take all Quizzes and Exams. A minimum grade requirement must be achieved in order for the student to graduate.
- IX. A student whose actions infringe upon the rights of others will be held responsible for those actions. The following disciplinary policy measure will be taken:
 - a. First Offense: The student will be reported to the office and appropriate action will be taken.
 - b. Second Offense: The student's parents will be notified.
 - c. Third Offense: The student will be sent home.
 - d. Fourth and Final Offense: The student will be suspended from the school without any refund of the fees for the rest of the academic year.
- X. The Tawheed Center is not responsible for any unsupervised areas. Parents are responsible for their children before and after school hours. The Tawheed Center is not responsible for any injuries or loss of possessions. Parents who come to pick up child(ren) should try to join the Salah. This will set an example for the child(ren). Parents need to set an example first at all times. This will go a long way in the child's upbringing more than he/she will ever learn in any School. I understand and agree to abide by all the above rules, regulations and policies of the Tawheed Center.

Student's Signature

Parent's Signature

Date

AUTHORIZATION FOR AUTOMATIC DEDUCTION

I, _____, hereby authorize Tawheed center located at 29707 west 10 Mile Rd., Farmington Hills, MI 48336 to deduct the amount of \$_____ from my financial institution, the details of which I have provided below. Please start my automatic deduction from the ____ day of _____, 20__

Bank Name: _____
 Account Number: _____
 Routing Number: _____
 Checking (or) Savings: _____
 Email: _____

If using credit card, please provide details below:

Credit Card Number: _____
 Expiration date: _____
 CVV Code: _____
 Name as it appears on card: _____
 Address (Address, city, state, zip): _____

I hereby authorize Tawheed Center to withdraw the above stated amount on a monthly basis from my account from the financial institution specified above.

Email: _____ Phone: _____